

FEDERAL ADVISORY COMMITTEE (FAC) MEMBERSHIP BALANCE PLAN

NAME OF AGENCY	
U.S. Department of Health and Human Services/Office of the Secretary/Office of the Assistant Secretary for Health	
(1)	FEDERAL ADVISORY COMMITTEE NAME <i>State the legal name of the FAC</i>
President's Council on Fitness, Sports, and Nutrition	
(2)	AUTHORITY <i>Identify the authority for establishing the FAC</i>
Executive Order 13265, dated June 6, 2002, as amended by Executive Order 13545, dated June 22, 2010. The President's Council on Fitness, Sports, and Nutrition (the Council) is currently operating under the authority given in Executive Order 13708, dated September 30, 2015. The Council is governed by provisions of the Federal Advisory Committee Act (FACA), Public Law 92-463, as amended (5 U.S.C. App.), which sets forth standards for the formation and use of advisory committees.	
(3)	MISSION/FUNCTION <i>Describe the mission/function of the FAC</i>
The Council advises the President, through the Secretary, concerning progress made in carrying out the provisions of E.O. 13545 and recommends to the President, through the Secretary, actions to accelerate progress. The Council advises the Secretary on ways to promote regular physical activity, fitness, sports participation, and good nutrition. The Council functions as a liaison to relevant State, local, and private entities in order to advise the Secretary regarding opportunities to extend and improve physical activity, fitness, sports, and nutrition programs and services at the local, State, and national levels. Council members speak to local, regional, and national audiences on the importance of regular physical activity and good nutrition. Members forge partnerships and identify programs or initiatives to promote the PCFSN mission. The Council monitors the need to enhance programs and educational and promotional materials sponsored, overseen, or disseminated by the Council, and advises the Secretary, as necessary, concerning such need.	
(4)	POINTS OF VIEW <i>Based on understanding the purpose of the FAC,</i> <i>(a) describe the process that will be used to ensure the committee is balanced, and identify the categories (e.g., individual expertise or represented interests) from which candidates will be considered;</i> <i>(b) consider identifying an anticipated relative distribution of candidates across the categories; and</i> <i>(c) explain how a determination was made to appoint any individuals as Special Government Employees or Representatives members</i>
The Council is to consist of not more than 25 members, who are appointed and serve at the pleasure of the President. The Council membership includes individuals from the following occupations: medicine and health, professional and amateur sports, business, non-profit organizations, and nutrition and food service. The appointed public members of the Council are classified as SGEs because they are expected to provide their own best judgment on the topics to be discussed by the Council.	

(5)	OTHER BALANCE FACTORS <i>List any other factors your agency identifies as important in achieving a balanced FAC</i>
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Individuals are appointed to serve as members of the Council based upon their qualifications, level of expertise and knowledge, and ability to contribute to the work to be performed by the Council.

(6)	CANDIDATE IDENTIFICATION PROCESS <i>Summarize the process intended to be used to identify candidates for the FAC, key resources expected to be tapped to identify candidates and the key persons (by position, not name) who will evaluate FAC balance. The summary should:</i> <i>(a) describe the process</i> <i>(b) identify the agency key staff involved (by position, not name)</i> <i>(c) briefly describe how FAC vacancies, if any, will be handled by the agency; and</i> <i>(d) state the membership term limit of FAC members, if applicable.</i>
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Members of the Council are appointed by and serve at the pleasure of the President. Individuals who are interested in being considered for appointment to the Council should contact the White House Office of Presidential Personnel to obtain information about the nomination process.

(7)	SUBCOMMITTEE BALANCE <i>Subcommittees subject to FACA*should either state that the process for determining FAC member balance on subcommittees is the same as the process for the parent FAC, or describe how it is different</i> <i>*This is relevant to those agencies that require their subcommittees to follow all FACA requirements.</i>
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With approval of the Secretary, the Council may establish subcommittees to assist in carrying out its mission. Subcommittees will be composed of Council members and non-member special consultants. The Council Co-Chairs and/or DFO select non-member consultants to serve on the subcommittees. Individuals are selected to serve as members of the subcommittees based upon their qualifications, level of expertise, and knowledge and abilities to contribute to the work that is to be performed by the respective subcommittee.

(8)	OTHER <i>Provide any additional information that supports the balance of the FAC</i>
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Not applicable

(9)	DATE PREPARED/UPDATED <i>Insert the actual date the Membership Balance Plan was initially prepared, along with the date(s) the Plan is updated.</i>
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Prepared: 07/16/2012; Updated: 08/05/2014, 08/02/2016